

MEETING AGENDA
eLicensure Statewide Steering Committee



DATE: MARCH 15, 2018
TIME: 1:00 PM TO 2:30 PM
LOCATION: MIEMSS HQ ROOM 212

FACILITATOR: TERRELL BUCKSON

1. INTRODUCTIONS
2. APPROVAL OF MINUTES
3. BLS ELECTRONIC AFFILIATION FORM UPDATE
4. ALS AFFILIATION FORM UPDATE
5. ABANDONED APPLICATIONS
6. PROTOCOL REVIEW REMINDER
7. APPLICATION APPROVAL/STATUS LOG
8. CONTINUING EDUCATION CATEGORIES
9. eLICENSURE COMMUNICATION
10. OPEN DISCUSSION – NEW/EXISTING CONCERNS
11. ANNOUNCEMENTS
12. ADJOURNMENT

Maryland Institute for Emergency Medical Services Systems

eLicensure Statewide Steering Committee Meeting

March 15, 2018

A meeting of the eLicensure Statewide Steering Committee was held on March 15, 2018, at MIEMSS.

Present

Terrell Buckson, Venetia Roberts, Jason Cantera

GoToMeeting

Linda Dousa, Bobby Pattison, Kathleen Harne, Chad Packard, Colleen Lull, Michael Parsons, Rick Koch, Shawn Davidson

Call to Order

Meeting opened at 1:00 PM with introductions. Having been duly convened, the committee was ready to proceed with business.

The meeting proceeded as follows.

Discussion

The minutes from the last meeting were approved. Terrell provided an update on the electronic BLS affiliation form. The form is now coupled with BLS initial, reinstatement, and reciprocity applications. Going forward, the BLS affiliation form will be available to current BLS providers only. While submitting an application requiring affiliation verification for BLS, applicants will no longer be required to submit a separate affiliation form. The electronic ALS affiliation verification process continues to perform very well. We will continue to monitor its progress and update the committee as outlined in the approved communications management plan.

The process for withdrawing abandoned applications has been implemented. Applications that were initiated by users of the system, but left incomplete for at least 15 days, will be withdrawn. There is a system reminder set up to trigger an email to EMSOPs reminding service directors that the protocol review is still outstanding after five days of no activity. It was identified that the system firing the reminder on a daily basis. Terrell will check the set up to ensure that it only fires every five days.

Terrell put forth a proposal to align Maryland's current continuing education categories with the national standards of national, state/local, and individual. This will eliminate the

categories A, B, and 2 for ALS continuing education. All were in favor of the change. Terrell will present the proposal to the ALS committee for feedback.

There is an ongoing issue with adding providers to a training roster. When the search feature is launched, the attendee's name appears, but quickly vanishes from the dropdown menu. Terrell will continue to work with image trend to find a permanent solution. Terrell will continue to provide a bi-weekly elicensure report.

Adjournment

There being no further business to come before the committee, the meeting was adjourned at 1:30 PM.