

# Region I EMS Advisory Council Meeting

January 20, 2022

The Region I EMS Advisory Council Meeting was held virtually on October 21, 2021, at 7:00 p.m. Members on the call included: Doug Beitzel, Jeff Hobbs, Wendy Helms, Kim Gordon, Dr. Janelle Martin, Vince Pyle, John Frank, Jonathan Dayton, Shannon Adams, Justin Orendorf, Wayne Tiemersma, Scott Flaskamp, Alison Robinson, Diane Lee, Rick Devore, Al Ward, Jennifer Ritchie, and Dwayne Kitis.

The meeting was called to order by Doug Beitzel at 7:00 p.m.

## ***Approval of October 21, 2021 Minutes***

The minutes were reviewed and approved as written.

## ***Welcome Guests***

Dr. Delbridge, Dr. Chizmar, Cyndy Wight Johnson, Alex Kelly, Mark Bilger from MIEMSS; Chrissy Lechliter, UPMC Western Maryland; Megan Roderick, Region I & II Health Care Coalition; and Scott Whetsell.

***President's Report*** - Doug Beitzel; No report

## ***Committee Reports***

Prehospital Care System – No meeting held since last Council meeting

Quality Improvement – No Report

Bylaws/Membership – Vote was taken to add Jeff Hobbs, Region I Specialty Center; and Kim Gordon, Emergency Department manager-Garrett County to the Council Membership. It passed unanimously.

ALS Advisory Committee / Garrett College – Doug Beitzel

- An update on ALS training in the Region was provided, please see attachment.

Region I Emergency Services Education Council, Inc. – Dwayne Kitis

- An emergency meeting was held last Monday and the committee voted not to have the Miltenberger Seminar in person this year. The Winterfest Conference has also made this same decision. Both conferences will be joining together to post courses on the MIEMSS website for anyone to take; the courses are free and will be available for a year.

## ***Garrett County Activities***

Garrett Regional Medical Center – Kim Gordon

- The medical center is having some staffing shortages, like everyone else now, due to COVID-19; and also seeing lots of patients with COVID at this time.

Garrett County Emergency Management / ESB / EMS – John Frank

- The County will be working with GRMC and the Health Department to identify a centrally located site for the National Guard redeployment.
- EMS is still very busy with COVID; also having a moderate level of cardiac arrests in the area.
- They just issued KN95 masks to every County employee to use for their protection; also have been issuing PPE to the Fire /EMS community.
- The State Police Barracks was recently deconed due to high level of infections there.
- A new Chase vehicle will be in-service within a month; the old Chase vehicle will be used as a vehicle for Community Rescue Team and to help with transporting people with mental health concerns.
- Recently had Search and Rescue Team adopted in Garrett County.
- County is still trying to identify funding for the backup 911 Center for 5 positions.
- EOC is fully functional and working out well.
- The County has been activity involved in Maryland Dam Safety meetings.
- Congratulations go out to Justin Orendorf on becoming a new member of the Numbers Board; appointment is a short term fill-in until June.

Wayne Tiemersma added:

- The Opioids Team meets every Friday to go over calls for the week; numbers have been low recently.

- All EMS positions are full now, both part-time and full-time slots.

Garrett County Communications – Justin Orendorf

- There are some staffing shortages at 911 Center; have hired 6 people who are in training now.
- Have started back up again having the PSAP statewide COVID-19 calls for all 911 Centers.

Garrett County Health Department – Diane Lee

- Extra COVID testing will be held Tuesday, Thursday and Saturday for next two weeks at the Fairgrounds, in addition to Monday thru Friday at the HD. COVID vaccination clinics continue to be held on Tuesdays in Oakland and Fridays in Grantsville.
- The HD put in an order for masks to be distributed in the county; once received they will be putting some in libraries for the public and other distribution avenues are also being looked into.

***Allegany County Activities***

Allegany County Emergency Management / Communications / EMS – No Report

Allegany County Emergency Services Board – Vince Pyle

- Please see the attached report provided by Vince on the Emergency Services Board.

Allegany County Health Department – Alison Robinson

- The Health Department is utilizing libraries for mask handouts starting Monday and rapid test handouts, too. They will also have masks for the public at the HD.
- They are still working on clinics – testing clinics at the Fairground are three days a week now (Mon, Wed & Fri), vaccination clinics are there also on Wednesdays; vaccination clinics are also held at the Health Department on Wednesdays.
- They have some PPE. If anyone, especially EMS, needs anything contact Alison and she will try to get it for you.

UPMC Western Maryland – Wendy Helms

- The hospital is facing the same staffing challenges as everybody else.
- The tent was put back up on Jan 2 in front of the ER for surplus patients, but have not had to use it yet; they will send out communication if and when they do open it.
- Jeff Hobbs added: UPMCWMD will adopt language that UPMC uses to meet MD Guidelines on treatment delay advisory – falls in line with yellow and red alerts.

Allegany College of Maryland – No Report

***Regional Reports***

Regional Medical Director - No Report

Regional Pediatric Medical Director – No Report

Region I Specialty Centers – Jeff Hobbs

- If there are any issues in getting supplies, let him know.
- Door to Balloon numbers are great; thanked EMS folks – has a lot to do with them.
- Things are pretty stable on the Trauma side; see about 500 patients a year.
- They have a lot of bike helmets from toddler to adult to be used for injury prevention initiatives and are looking for ways to distribute them.

MFRI – Todd Dyche

- A handout was provided on EMS classes in the Region; please see attachment.

MDEM – No report

Medevac – Rick DeVore

- They have been hit again with COVID at the hangar.
- Obtaining blood products for the aircrafts is still in the works.
- Weather is always an issue; please make sure you go through proper channels for requests.
- If anyone is interested in demos or training in the Spring, please get in contact with him.

CISM – Al Ward

- No calls since last Council meeting.
- Still looking to recruit for mental health individual.

#### AGCVFRA – Jonathan Dayton

- Legislative priorities – currently looking at eight different bills dealing with public safety.
- There is currently a Recruitment & Retention Coordinator position open for MSFA (\$10,000 a month).
- Next meeting is February 6 at Mt. Savage; will be first in person meeting since 2 months ago. The station is large enough to have appropriate distancing due to COVID.

#### Region I & II Healthcare Coalition – Megan Roderick

- The coalition is conducting a virtual Burn Surge on April 14, tabletop exercise from 12-4.
- Received the training video back from the Mobile Morgue Unit training last year.
- Continuing with all the usual grant activity.
- They have been supporting members COVID responses; five resource deployments for region in the past month.

#### Career Fire & EMS – Shannon Adams

- As of January 4, Shannon became the Fire Chief for Cumberland after holding the interim position since July 1, 2021.
- Doug Beitzel was promoted to Captain; Chris Ratliff was appointed to Fire Marshal Office.
- City of Cumberland Fire Department finished out the year with approximately 1400 fire calls and approximately 5800 ambulance calls.
- Have had some staffing COVID issues, but got through it pretty good.

#### Commercial Ambulance – Scott Flaskamp

- Same as others in the group, they have had staffing issues due to COVID; Garrett County is doing fairly well, but Allegany County has had more problems with COVID.
- UPMC has been very helpful to them through whole COVID issue.
- There is a new unit in-service in Oakland this month - all wheel drive van.
- J.R. has left the company now; he was great to them and is wished the best.

### ***MIEMSS***

#### Dr. Delbridge

- Legislative items: House Bill 44 is designed to increase reimbursement pay to EMS from Medicare, and also pay when they don't transport patient. Senate Bill 70 is designed to permit EMS to treat Canine Law Enforcement Officers; not sure the bill belongs in EMS Law, but will work with Bill sponsors for some alternative approach to manage the issue. There is also another Bill that would alleviate the sunset rule, extend it out a number of years, for EMS paramedics to vaccinate people other than Public Safety personnel.

#### Cyndy Wright Johnson

- Cyndy emailed handouts to the members.
- Allegany EMS Survey was completed last week.
- She thanked all who staffed the C4 line for Pediatrics.
- Stars of Life and Right Care When it Counts nominations are due back by March 25, 2022.
- PEPP Course is still going to be offered at Winterfest, but the PEPP course that was to be held at the Miltenberger Seminar will be offered at a later time.
- Child Passenger Safety 4-day training has opened back up again in large firehouse halls with distancing in mind and with smaller student numbers.

#### Dr. Chizmar

- MIEMSS has put a variety of public notices in play related to our COVID response which are listed on the first page of the MIEMSS website.
- Any Clinician whose certification would have lapsed at the end of Dec 2021 has been extended until June 30, 2022, no action needs to be taken for this.
- Extension of Provisionals to convert to full licensure status has been extended from February 11 to May 11, 2022; also have reopened pathway for new Provisionals again, and also opened pathway for Nurse and Respiratory Therapy externs.
- EMTs can do testing and field internships in whatever order they prefer now.
- MIEMSS will continue to provide rapid testing and PPE as long as the can do so.
- Protocols for 2022 were presented to SEMSAC and the EMS Board; final approval will be at the Feb 11 meeting.
- The LMA which is currently optional will be an option statewide starting on July 1, 2022; are opening up the supraglottic airway category to include I-Gel, LMA, King LT, or Air-Q device.
- Looking to reintroduce Droperidol in lieu of haloperidol for moderate agitation.

- On TXA, will be asking the Board to approve at their Feb 11 meeting to allow for implementation of TXA a little bit earlier if Jurisdictions are able to train their people up on it.
- The Office of EMS Clinician Services has been hard at work developing additional CE; do have 10 hours of State content online now for ALS recertification.

Alex Kelly

- COVID testing – let him know if anyone needs rapid or PCR tests here.

Region I Report – Dwayne Kitis

- Garrett Region Medical Center's Base Station re-designation is up for review this year.
- Hospitals are again under significant stress. If there is anything that we can do to help, we will try to help.

***Old Business - None***

***New Business - None***

***Adjournment***

The meeting adjourned at 8:25 p.m.



**Garrett College**  
**ALS Training report for**  
**Region 1 EMS Advisory Council meeting**

January 20, 2022 - 1900 hours – online

**2020-2022 cohort** – 24 students passed the 3rd semester and continued to the 4<sup>th</sup> and final semester. The program, with endorsement of their Advisory Board, adjusted some clinical hours required for this cohort due to COVID. Areas adjusted included ICU, CVU, Respiratory, Dispatch and Peds. With the adjustments, we continue to meet the standards for Accreditation. This cohort will have an in-person graduation the evening of May 12<sup>th</sup> which will be open to the public. NREMT psychomotor testing will take place on May 14<sup>th</sup>. Also 6-8 students are currently taking the program for a degree. Several will be graduating from Garrett College on May 21<sup>st</sup> with their A.A.S. Degree in Paramedic Studies.

**A.A.S. Degree in Paramedic Studies** – Any current Paramedic can earn half their degree at Garrett College. The other half can be done online. In county tuition is available for anyone in Maryland as well. Please reach out to Doug Beitzel for additional information if interested.

**Accreditation** – Our 5-year reaccreditation is about to begin with our self-study arriving soon. We will have 6 months to complete, then a site visit team will schedule a 2 day visit to inspect the program.

**2022-2024 cohort** – Planning for the next cohort is underway. Applications will be open in a month and due by the end of May with the course beginning the first part of September. Providers must be an EMT by the first session of class, but may apply and be working through the process while in EMT class or testing.

**ALS courses** – The ALS refresher Garrett and Allegany complete. We are attempting a weekday refresher in the spring (March 28-31) for providers expiring March 2023. This has a large amount of interest so far. Other area MFRI courses:

February 26-27 (S-S) **EPC** Allegany County DES

March 19-20 (S-S) **PHTLS** Allegany DES

March 26-26 (S-S) **AMLS** Garrett College – Accident

April 9 (Sa) **Maryland Rescue Task Force** Garrett College – Accident

# *Allegany County, Maryland*

## **Emergency Services Board**

11400 PPG Road, SE  
Cumberland, MD 21502  
301-876-9155 (Tel) 301-876-9160 (Fax)  
www.gov.allicomet.org



### **BOARD OF COMMISSIONERS**

Jacob C. Shade, President  
Creade V. Brodie, Jr., Commissioner  
David J. Caporale, Commissioner

Jason Bennett, County Administrator  
Ronnie Carr, Chairman  
Scott Yates, Vice-Chair  
Vince Pyle, Secretary

**Emergency Services Board Meeting 12-14-2021 @ 1800 hours**

### **Membership:**

Previous minutes read and approved by the membership.

**Communications:** Five dispatchers started Monday. One more to hire. Open application for dispatchers for anyone interested. The CAD is coming along. Working on the mapping in the next week. In February 2022, looking to start training again if the mapping is completed. Please have your box cards ready for Communications so we can implement them when we are ready.

**Committee Reports:** The LOSAP Administrative Committee membership was voted on and approved by the Emergency Services Board. Membership includes: Bobby Ritchie-LOSAP Coordinator. Fire Service Representatives: Scott Yates and Chris Cage. EMS Committee Representatives: Tom Hamilton and Scott Whetsell. ESB Representatives: Ronnie Carr and Vince Pyle. A motion was made to approve the membership. A motion was made by Josh Burkett and seconded by Scott Whetsell. The motion passed. The LOSAP Committee presented the proposed changes to the LOSAP charter. The changes delineated were as follows:

1. "No death benefit shall be shall be paid under the terms of the Plan unless the Participant has previously attained the Plan Entitlement Age outlined in Section 7 of the Adoption Agreement. ***This will be changed to the original text: "If a participant dies while a participant before entitlement age or other termination of membership, the participants beneficiary shall be entitled to receive the death benefit proceeds in accordance with Section 11 of the Adoption Agreement. The beneficiary of a former participant with a vested interest who dies prior to the commencement of benefits shall be entitled to receive only the present value of the participant's accrued benefit. If a participant dies after he/she has begun receiving benefits under the plan, the participant's beneficiary shall be entitled to a benefit, if any, under the terms of Section 5.2 of the Master Plan.***

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2. No disability benefit shall be paid under the terms of the plan. ***This will be changed to "A participant shall, upon becoming disabled, be entitled to the disability benefit set forth in section 12 of the Adoption Agreement."***

The changes were presented before the body with a motion by Scott Whetsell and seconded by Scott Yates for ratification by the body. A vote was taken and passed unanimously. Both the Fire Service Committee and EMS Committee had a 100% favorable vote as well.

**Safety Committee:** None

**ACDES:** LMA airways have been approved for pilot program. TXA was also approved by the protocol review committee. So these will be forthcoming soon. DES staffing is the highest in DES history at 66 employees. DES was able to obtain a Miemss 50/50 grant this year for new LP 15 Monitor/Defibrillators with a \$34,002.59 award. The mandatory DES BLS skills were completed. This was open to both career and volunteer BLS providers and there are still dates for volunteer personnel to participate on 12/18/21 @ 0900 and 12/20/21 and 12/22/21 @ 1800 hours. ALS Skills have been completed by DES personnel. Be aware that Robbie May has sent out the new MFRI class schedule for Region 1 and classes are filling up quickly. Don't let a good class pass you by.

**Emergency Management:** None

**Special Operations:** There is now a new Special Operations Duty Officer and Policy/Vehicle. It will be stationed at Bowling Green VFD to decrease response times and provide metering and other basic assistance until further units arrive as needed.

**FIT TESTING:** Contact Carrie Hughes for Fit Testing Equipment

**PUMP TESTING:** None

**MEMA:** None

**MIEMSS:** Hospital census has been overwhelming with extended wait times. UPMC had 3 internal yellow alerts which held staff over. Cardiac Device grant submissions are getting signed for the awards. The current COVID tests are expiring. The County is making application for the new tests. The Miemss PCR tests are different from the ACHD PCR tests. Allegany County plans on using the ACHD PCR tests

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but the MIEMSS tests will also be available. The requested SWOT evaluation has been postponed indefinitely by ACDES. Region 1 EMS Council will meet the 3rd Thursday of January. 1/20/22 @ 7pm.

Most likely a virtual meeting.

**MSFA:** Recruitment and Retention is ongoing. Looking at putting together a multimedia recruitment presentation. Also there is a recruitment/retention position at \$12,000.00 a year.

**Standards and Policies:** A Failed Response Policy was submitted by the Fire Committee to the board. It was developed to maintain the minimum number of apparatus responding to an emergency. It is as follows: It is the policy of Allegany County that a fire and/or EMS shall have the appropriate apparatus responding to an emergency within the required time as outlined in the response policy.

Procedure: Having the appropriate apparatus respond with adequate trained personnel are necessary to facilitate the efficient delivery of fire and EMS services and ensure the safety of personnel. Because of the demand placed on departments when the failed response rate for three consecutive months is at 25% or more, the next closest department as determined by the Emergency Services Board will be dual dispatched on the initial dispatch of the first due department for all fire and rescue emergencies. This will continue until the first due department can maintain a failed response rate of less than 25% for three consecutive months during the dual dispatch period.

Follow Up: The Emergency Services Board will form a group to meet with the department after 2 consecutive months meeting the failed response rate of 25% or more. The group will meet with the department to offer assistance and offer recommendations to continue.

**Old Business:** None

**New Business:** As stated in this document above, the LOSAP changes were approved by the board. They will be submitted before the County Commissioners at a Public Hearing for final approval.

Our dear friend Randy Camp is retiring from Maryland DNR this month. If you see him, please share your thanks for all his help over the years. His position is currently open and will be filled by DNR Duty Officers for now.

**Board meeting was adjourned at 1830 hours. Next meeting Tuesday 2/8/22 at 1800 hours**



Maryland Fire and Rescue Institute  
 University of Maryland  
 Western Maryland Regional Training Center  
 Post Office Box 5153  
 13928 Hazmat Drive  
 Cresaptown, MD 21502-5153

EMS Class Update in Allegany / Garrett County

Report Date: January 2022

Class	Log Number	Location	Start Date	Days	# Students	Status
EMT	-	Cresaptown	8/17/21	T/Sat	16	Active
EMS Officer I	-	NGCRS Station 1	9/13/21	Mon	5	Completed
EMR	-	Rawlings	11/7/21	Sun	9	Testing
EMT Refresher	-	GCCTC	10/30/21	Sun/Sat	17	Completed
EMT Refresher	-	Cresaptown	11/1/21	M/W	5	Completed
EMR	-	Orleans	1/9/22	Sun	15	Active
EMT	-	SGCRS Station 9	1/18/22	W/Sun	(17)	Active
EMR	EMS-105-S011-2022	Kitzmilller	2/17/22	M/Th/Sat	(13)	Open / Active
EMT Refresher	EMS-203-S063-2022	Cresaptown	2/20/22	Sun	(8)	Open / Active
<b>*EMT</b>	<b><i>EMS-106-S054-2022</i></b>	<b><i>Cresaptown</i></b>	<b><i>3/12/22</i></b>	<b><i>W/Sat</i></b>	<b><i>(8)</i></b>	<b><i>Open</i></b>
<b>*EMT Skills</b>	<b><i>EMS-202-S039-2022</i></b>	<b><i>Cresaptown</i></b>	<b><i>3/21/22</i></b>	<b><i>M/Th</i></b>	<b><i>(0)</i></b>	<b><i>Open</i></b>
<b>*EMT Refresher</b>	<b><i>EMS-203-S062-2022</i></b>	<b><i>GCCTC</i></b>	<b><i>5/21/22</i></b>	<b><i>Sat/Sun</i></b>	<b><i>(2)</i></b>	<b><i>Open</i></b>

Notes:

1. Numbers in parentheses indicate total preregistered students
2. \*red color, bold, and italicized font indicates additional enrollment needed for class to start

### Additional Information

1. Renovation has started at WMRTC – Carl Belt has secured the contract.
2. Spring Courses are now posted on the MFRI website.
3. With the use of technology in all of the MFRI courses, we are asking that anyone hosting a course be able to meet the following Wi-Fi guidelines:
  - Be able to accommodate 30 guests beyond current load
  - Have a minimum of 20 Mbps download speed.We appreciate if you have those capabilities current for access. If not, please let us know at the regional office so we can plan accordingly.
4. Below (attached) you will find an EMT Student Responsibilities document for all upcoming EMT classes. Please review with your members if they are attending an EMT class in the future:

## EMT STUDENT RESPONSIBILITIES

To successfully complete EMT class, you must be willing to put in several hours a week outside of class. You will have reading assignments as well as homework assignments. You cannot learn the material simply by sitting in a classroom.

MFRI has invested a significant amount of time and money to provide you with the resources that will help you be successful. However, it is up to you to utilize these resources to have the best chance of success. The more effort you put into the class, the higher the likelihood that you will be successful.

### Textbook

- Your course textbook is the 12<sup>th</sup> Edition of "Emergency Care and Transportation of the Sick and Injured". It will be issued the first night of class. You are responsible for having your textbook with you at every class session.
- Your course schedule will include the chapters that will be covered in each session. It is YOUR responsibility to read the chapters prior to coming to class. There is no way to cover all the material in the classroom. If you read the material ahead of time and have notes concerning concepts you are not clear about, you can come to class prepared to ask pertinent questions.
- Your textbook comes with a code that will allow you to register for online content. This will be completed the first night of class. There are several resources that you will find valuable such as an audio book and chapter flash cards.

### Workbook

- A workbook will be distributed the first night of class. You are encouraged to use this book to study and reinforce the concepts taught in class. Your instructor may give you homework assignments in the book or they may use it in class. If you do not plan to buy the book at the end of class, please do not make marks in the book. Record your answers on a separate piece of paper. Please bring your workbook to every class session.

### EMS Testing

- EMS Testing is an extremely valuable resource that MFRI purchases for each student.
- There is a very high correlation between the use of EMS testing and student success in the class and on the NREMT exam. The more you use EMS Testing the more likely you are to pass NREMT on your first attempt.
- As you move through the class you are encouraged to begin taking adaptive exams in EMS Testing. These are individualized just like NREMT and will provide you with information on your strengths and weaknesses. To create an adaptive test:
  - Go to [EMStesting.com](http://EMStesting.com)
  - Under your class account, click the tab that says "adaptive testing"
  - On the right hand side, click on the bar that says "New Adaptive Test". (*Ignore the message that says no adaptive tests have been set up for this account*)

- Under Select a Module click the drop down box and select the module you would like to take. As you get toward the end of the class, you will want to begin taking comprehensive exams.
- Select Start Test.
- **EMS testing has security features in place that prevent you from downloading or copying test questions. If you attempt to do so, the system will lock you out. Attempting to copy questions is also a violation of MFRI's academic integrity policy.** Your course instructor(s), regional coordinator, and MFRI Planning Staff will all receive an email indicating that you violated the policies.
  - **First offense** -you will receive a written counseling report.
  - **Second offense**- you will be required to meet with the regional coordinator. A decision will be made at that time whether or not you will be permitted to continue in the class.
  - **Third offense**- You will be removed from the class for violating the Academic Integrity Policy.

### CANVAS

- Canvas is the primary source of online information and content including your assignments and quizzes. You will need to have a tablet or laptop at every class session charged and ready to use. If you do not have a device, MFRI will loan you one.
- There will be a post test in canvas for every chapter. You must score a minimum 70% on every Post Test. You will have unlimited attempts. However you must have a minimum of 70% on each quiz/assignment prior to Module Exams.
- Canvas will keep your highest score attempt. As a result if you score a 70% but want to see if you can improve your score or you want to test your knowledge again after studying, you can do so without worrying about losing your passing score.
- Typically post tests for each chapter are due one week from the day the content was covered in class. Your instructor will give you specific due dates.
- In addition to post tests, there are several other practice tests in canvas that have been taken from EMS Testing. If a test/assignment does not have the word optional before it, you are required to complete it with a score of at least 70%.
- There is a "Module" in canvas called optional resources. Several practice exams have been loaded into that section. The more exams you take the more successful you will be. You do not have to score a 70% on optional exams. However the better your score on these exams, the greater the likelihood of passing the Module and certification exams.

### Written Module Exams

- Throughout the class you will take three (3) Module Exams. The minimum passing score on the written is 70%.
- As mentioned above you must have a minimum of 70% on all your post tests and other quizzes in canvas (excluding those marked optional) prior to taking the module exam.

- Instructors will be required to submit documentation verifying that all students have completed the required assignments with a minimum of 70%. Therefore to allow processing time by the regional office, all work must be completed 3 business days prior to the scheduled module exam.
- If you fail a module exam your instructor will coordinate the retests with the regional office.
- You will be permitted one (1) retest for each module that you fail.
- You must successfully complete module exams prior to the class reaching the next module exam.

### MISSED EXAMS

If you are going to miss a scheduled exam you are responsible for contacting the Regional Office via email by the date of the exam. The email must include:

- your name
- your phone number
- your course number
- the exam you will be missing
- the reason you are missing the exam

You will need to request a make up exam date. The make-up exam must be completed within 5 business days of the original class exam date. You may be required to travel to the regional office to take the make-up exam. If there are extenuating circumstances, the Regional/Program Coordinator shall contact the State Program/Special Program Manager. It will be up to the State/Special Program Managers' discretion to determine if additional time will be permitted.

Failure to follow this procedure will result in your being dropped from the class

### Module 1 Written Exam

- 50 question exam covering chapters 1-11, 13 and 14. If you fail the exam you have 1 opportunity to retest
- You will take a practice exam in class at session 17. Your instructor will review the overall results with the class at that session.
- There are several optional practice exams in canvas. It is recommended that you start to take these exams after session 14.

### Module 2 Written Exam

- 75 question exam covering chapters 1-23. If you fail the exam you will have one opportunity to retest.
- You will take two practice exams in class at session 33. Your instructor will review the overall results with the class at that session.
- There is an optional practice exam for this module as well. It is also recommended that you take/retake at least one of the optional exams for Module 1 since this test is cumulative

- It is also highly recommended that you take the Optional NREMT Medical Emergencies test in canvas after session 29.

### Module 3 Written Exam

- 100 question exam covering chapters 1-41
- You will take two practice exams at Session 58. Your instructor will review the overall results with the class at that session.
- There is an optional Module 3 exam that you can take to help you be prepared. You should also begin taking the optional NREMT Prep Exams beginning at Session 54.

### Practical Exams

You must receive a passing score on all practical exams.

- If you fail you will have one (1) opportunity to retest. Prior to retesting your instructor will provide you with information concerning your weaknesses and you will have time to practice. A retest will be coordinated through the regional office with a different evaluator.
- Practice sheets can be found in canvas. Go to files, student resources and open the appropriate folder. Meet with other students outside of class and practice your skills. The sheets indicate the passing criteria, significant actions etc.

Module 1 practical exam will consist of three stations

- Airway/Oxygen/CPR Adult
- Airway/Oxygen/CPR Infant
- Patient Assessment

Module 2 practical exam will consist of the following:

- Medical scenarios. Each student will be tested in 2 medical scenarios. The exam will be set up for each student to test individually. This is in conjunction with the way you will be tested in state exams.

Module 3 practical exam will consist of the following two stations.

- Students will test with a partner. In the first station one person will be the lead and will be responsible for completing an appropriate assessment (based off a given scenario) and leading an isolated skill. In the second station the roles will be reversed with a new scenario and a new isolated skill.

### MISSED SESSIONS

If you miss a class session, you are responsible for notifying your instructor in advance (via email) unless the situation precludes prior notification. In such cases the notification shall be made as soon as possible. All email communication with the instructor must be via Canvas. The make-up policy applies for any missed session(s).

**Required Quizzes/Assignments in addition to the chapter tests.** All require a minimum of 70%. You can retake as many times as necessary to receive a 70%

### MODULE 1

- Session 1 EMS Systems and Workplace Wellness (to be completed in class the first time)
- Session 2 Legal (to be completed in class the first time)
- Session 3 Communications and Documentation (to be completed in class the first time)
- Session 4 A&P/Terminology (to be completed in class the first time)
- Session 5 Lifespan (to be completed in class the first time)
- Session 8 Chapter 1-9 review (to be completed in class the first time)
- Session 11 Chapter 1-10 review (to be completed in class the first time)
- Session 13 Airway/Ventilation (to be completed in class the first time)
- Session 14 Airway-Resp Resuscitation (to be completed in class the first time)
- Module 1 Review (Homework, to be completed prior to Session 15.). At Session 15 the instructor will use quiz statistics to review
- Session 17 Module 1 Review Prep (to be completed in class the first time)

## MODULE 2

- Session 27 Module 2 Midpoint Review Part 1 (to be completed in class the first time)
- Session 27 Module 2 Midpoint Review Part 2 (to be completed in class the first time)
- Session 29 Immunological Toxicology Infectious Disease (to be completed in class the first time)
- Session 33 Module 2 Review (to be completed in class the first time) Following this session, you should begin taking adaptive tests selecting airway or medical emergencies as the topic area.
- Session 43 Chest/Abdominal/Ortho (to be completed in class the first time)

## MODULE 3

- Session 47 Module 3 Midpoint Review Part 1 (to be completed in class the first time)
- Session 47 Module 3 Midpoint Review Part 2 (to be completed in class the first time)
- Session 51 OB PEDS SP PATIENTS (to be completed in class the first time)
- Session 53 Environmental Operations ICS (to be completed in class the first time).  
*Following this session you should take as many comprehensive adaptive tests as you can.*
- Session 58 – Module 3 practice exam (to be completed in class the first time)
- Session 61 Students will take an adaptive test in EMS Testing. Take the optional NREMT specific exams in an areas that you do not meet the indicators. For example if you only meet 0 or 1 indicator in medical emergencies, you should focus on that area.
- NREMT Prep (Homework) Due at Session 62