I. Call to order
   a. Introductions / Roll Call
   b. Past minutes

II. Review of Correspondence Received by RAC
   a. Responses to Regional Council representation request

III. 2017 Matching Fund Grant – 50/50
   a. Review funding algorithm/allocation
   b. Review applications

IV. 2017 ALS Training Grant
   a. Review grant guidelines
   b. Review applications

V. 2017 Opioid Grant
   a. Roll out discussion

VI. SHSGP Review
   a. 2016 status of award letters
   b. 2016 project review
   c. 2017 status update/priorities
I. Call to order
   a. Introductions / Roll Call: Jon Bratt welcomed everyone to the meeting and introductions were done in the room and for those on the conference call.

II. Review of Correspondence Received by RAC
   a. Responses to Regional Council representation request: One response was received from Region IV office. The by-law changes have been approved by SEMSAC and are effective immediately. Staff is asked to submit their selections to Charles Dorsey no later than January 15, 2018.

III. 2017 Matching Fund Grant – 50/50
   a. Review funding algorithm/allocation: Based on an historical formula based on a minimum of $5,500 for each county and the population, which is verified each year. The group will revisit the formula in the future and was asked to be prepared to offer alternative solutions for how the money should be allocated.
   b. Review applications: Applications have been reviewed and discuss among the group. Motion was approved for each Region to receive the following:
      i. Region I: $51,363.40
      ii. Region II: $17,865.25
      iii. Region III: $113,390.37
      iv. Region IV: 120,380.99
      v. Region V: $99,000
      vi. Motion was approved for Region II to give their remaining balance of $29,160.99 to Region IV, which is reflected in their total.

IV. 2017 ALS Training Grant
   a. Review grant guidelines
   b. Review applications

V. 2017 Opioid Grant
   a. Roll out discussion: Guidance will go out by the end of the calendar year
VI. **SHSGP Review**: All 2016-17 SHSGP grant agreements have been received by MIEMSS with one exception. Regional Administrators to reach out to jurisdictions for status updates within 30 days. Guidance will go out for 2017 SHSGP and for opioid grants by the end of the calendar year. The group will meet in January 2018 for updates and in March-April 2018 to review SHSGP applications that will be due by end of March at the latest. The completion of the grant is due on April 1, 2019.

VII. **Roundtable discussion**:  
   a. Region I: No report  
   b. Region II: Chip Jewel, Volunteer Services Director has retired. Hiring process will begin in December-January and looking to fill with 2-4 months. Kevin Fox to be liaison.  
   c. Region III: In process of hiring Region III Associate Administrator  
   d. Region IV: No report  
   e. Region V: No report

VIII. **Meeting Adjourned**