



State of Maryland

**Maryland
Institute for
Emergency Medical
Services Systems**

653 West Pratt Street
Baltimore, Maryland
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Larry Hogan
Governor

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Chairman
Emergency Medical
Services Board

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SEMSAC – Regional Affairs Committee Meeting
Thursday, December 7, 2017
MIEMSS – Room 317

Dial In: [REDACTED] **Pin:** [REDACTED]

- I. Call to order
 - a. Introductions / Roll Call
 - b. Past minutes
- II. Review of Correspondence Received by RAC
 - a. Responses to Regional Council representation request
- III. 2017 Matching Fund Grant – 50/50
 - a. Review funding algorithm/allocation
 - b. Review applications
- IV. 2017 ALS Training Grant
 - a. Review grant guidelines
 - b. Review applications
- V. 2017 Opioid Grant
 - a. Roll out discussion
- VI. SHSGP Review
 - a. 2016 status of award letters
 - b. 2016 project review
 - c. 2017 status update/priorities



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**SEMSAC – Regional Affairs Committee Meeting
Thursday, December 7, 2017
MIEMSS – Room 317**

In Attendance:

Jon Bratt (MIEMSS Regional Programs Director), Charles Dorsey (MIEMSS), Ron Lewis (Region IV), Andy Robertson (Region IV), Eric Smothers (Chair, Region V), Wayne Tiermersma (Region I), Scott Wheatley (Region IV)

On Conference Call:

John Barto (Region IV), Jon Filer (Region V), Jeffrey Huggins (Region III), Dwayne Kitis (Region I), Robert Pattison (Region I), David Stamey (Region V)

I. Call to order

- a. Introductions / Roll Call: Jon Bratt welcomed everyone to the meeting and introductions were done in the room and for those on the conference call.

II. Review of Correspondence Received by RAC

- a. Responses to Regional Council representation request: One response was received from Region IV office. The by-law changes have been approved by SEMSAC and are effective immediately. Staff is asked to submit their selections to Charles Dorsey no later than January 15, 2018.

III. 2017 Matching Fund Grant – 50/50

- a. Review funding algorithm/allocation: Based on an historical formula based on a minimum of \$5,500 for each county and the population, which is verified each year. The group will revisit the formula in the future and was asked to be prepared to offer alternative solutions for how the money should be allocated.
- b. Review applications: Applications have been reviewed and discuss among the group. Motion was approved for each Region to receive the following:
 - i. Region I: \$51,363.40
 - ii. Region II: \$17,865.25
 - iii. Region III: \$113,390.37
 - iv. Region IV: 120,380.99
 - v. Region V: \$99,000
 - vi. Motion was approved for Region II to give their remaining balance of \$29,160.99 to Region IV, which is reflected in their total.

IV. 2017 ALS Training Grant

- a. Review grant guidelines
- b. Review applications

V. 2017 Opioid Grant

- a. Roll out discussion: Guidance will go out by the end of the calendar year

VI. SHSGP Review: All 2016-17 SHSGP grant agreements have been received by MIEMSS with one exception. Regional Administrators to reach out to jurisdictions for status updates within 30 days. Guidance will go out for 2017 SHSGP and for opioid grants by the end of the calendar year. The group will meet in January 2018 for updates and in March-April 2018 to review SHSGP applications that will be due by end of March at the latest. The completion of the grant is due on April 1, 2019.

VII. Roundtable discussion:

- a. Region I: No report
- b. Region II: Chip Jewel, Volunteer Services Director has retired. Hiring process will begin in December-January and looking to fill with 2-4 months. Kevin Fox to be liaison.
- c. Region III: In process of hiring Region III Associate Administrator
- d. Region IV: No report
- e. Region V: No report

VIII. Meeting Adjourned