

<u>Notes</u>

- New vehicles are active by default. Only active vehicles show on incidents and visits.
- Add the vehicle and apparatuses used during incidents (EMS) and visits (MIH) to the Vehicles list.
- **Required Permissions:** Resources > Vehicles and Call Signs = Add¹

te: This record is not linke	d with '7-laryland	Elite to Lio	ensure Sync	, and it will not sync to 'Marylan	d Elite to Licensure Sync'.			- Dack Mit	ne 🗸	
Active	Yes	No		Vehicle Type 0		~ 0	Initial Cost	s		
Unit/Vehicle #			0	Vehicle Resource And Category Type O	None	~	Make			
Default Call Sign			♥ Create	Vehicle Mutual Aid Response Type O	None	~	Model			1
				At Agency Location	Select Location	*	Year			۰
				Purchase Date	mm/dd/yyyy	۵	VIN			_
							State of Registration	Select Stat	e	
							Primary Role of This Unit			v
							Level of Care of This			*

<u>**How to Add a Vehicle**</u> (*Resources* > *Vehicles & Call Signs*)

- 1. From the Vehicles list page, click New
- 2. Complete the vehicle's fields

Fields of Importance						
Active	Yes = vehicle appears for selection. No = vehicle does not appear for selection					
Unit/ Vehicle # ^{dVehicle.01}	A unit or vehicle number is required if you are entering a vehicle into the system. For vehicles that do not have a unit or vehicle number click the icon for alternate options.					
Default Call Sign dVehicle.03	Select a call sign from the drop down or create one by selecting the Create link. Enter a new call sign and click to Save. Call signs created automatically appear in your agency's Call Signs list. MUST match as received from CAD.					
Vehicle Type dVehicle.04	Select the vehicle type from the drop down list. Click the • icon to select a not value					
At Agency Location	The location where the vehicle resides. These are the agencies from your Agency Locations resource (<i>Resources > Agency Locations</i>). Select the MAIN station/company a unit is associated with.					

3. Click Save

¹ For permission group changes, contact EMSOP official

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