<u>Attendees:</u> All in attendance via GoTo Meeting: Jack Hulet, Linda Douse (Co-chair), Wayne, Tiemersma (Chair), Chris St. John, Todd Dyche, Doug Beitzel, Matthew Fifer, Paul Massarelli, Lee Silverman, Pete Fiackos and Mark New

Agenda	
Topic	Presenter
CTO & Minutes =Accepted Linda Dousa Second Herb Reynolds	St.John/Massarelli
EMR Programs	New
Nothing to discuss	
EMT Programs	New
NREMT Update	New/Fiackos
Currently we have an 80% pass rate for 1 <sup>st</sup> time and 3 <sup>rd</sup> time testers for the written exam.	
Old Business	
Licensure: Meeting on Thursday July 20, 2017, Rae has sent the PPP out to everyone in attendance. Nothing further for discussion	New/Fiackos
* Scenario group	
Will attempt to get started again ASAP	
* BLS Refresher update:	
Need assistance with the EMT Refresher Program for 2018. Please forward the names of anyone interested to Pete or Mark. Pete is heading this program now.	
*EMT Remediation for NREMT: As a reminder, it is preferred	
that any student needing remediation as a result of a third failure, attend an ongoing EMT class in the specific areas of weakness. The current 24 hour program doesn't meet the student's needs.	

Name Description	
*MFRI New Tracking Form: MFRI has developed a tracking form for those students that are in need of remediation for the National Registry exam. Was just approved at their July meeting.	New / Group
*Time Issues for large Classes: Todd expressed that their large classes are experiencing problems, during the second and third exams. He was looking to see if any other agency was experiencing the same issues. During these exam they complete both the written and practical exams. Jack asked what the time allotment was for the exams. One and half hours for a 50 question and 2 hours for a 100 question exam.	
*Importance of the Team signup sheet: Mark expressed the importance of this form. It is requested to have the form 48 hours prior to the practical exam. If the form is not received and has to be completed on the day of the exam, this will cause significant time delays from 45 minutes to a 1.5 hour in starting the practical exam. Please advise you instructors.	
*Application Confusion for the initial students: There is some confusion with what applications are required for a new student. The new students need to complete the following three items: 1- Create an account with the National Registry.  2- Create a MIEMSS account. 3- Complete the Initial Emergency Medical Technician Application.	
Adjourn -Motion: St. John; Second: Lee - Next meeting September 22, 2017	